SMD HEC Computing Time Request Decision Tree – as of FY10-Q1

Key | PI | Allocation Specialist | SMD HEC Approval Authorities | SMD Program Funding Manager | HEC Project Mgmt. | HEC Program Mgr.

Regular Cycle Decisions

1. PI submits request for 1-yr allocation via e-Books.

2. Q1 or Q3 alloc. deadline? — yes

2a. HEC Project Mgmt. provide annual capacity and available allocation data.

2b. Analyze, recommend 1 yr. allocation for Q1 or Q3 to SMD HEC Approval Authorities.

3a. Meet discipline research priorities? — yes

3b. Within negotiated discipline alloc. share? — yes

3d. SMD HEC Approval Authorities determine project allocations.

3c. Defer or deny allocation. (no / no)

4a. HEC Prog. Mgr. reviews awards.

Out-of-Cycle Decisions

5. Special circum-stances? — yes / no

5a. HEC Project Mgmt. provide current capacity and available allocation data.

5b. Analyze capacity, recommend allocations to HEC Project Mgmt. with award period expiring at the start of next regular cycle.

6. Within resource alloc. capacity & anticipated use? — yes / no

6a. <= 100k? — yes

6a. HEC Project Mgmt. authorizes project allocations.

6b. < 1M? — yes

6b. HEC Funding Mgr. modifies/authorizes project allocations.

6c. HEC Program Mgr. modifies/authorizes project allocations

9a. Notify PI to file early continuation for next Q1 or Q3 deadline.

4b. Notify HEC Approval Authorities of awards within discipline.

Allocation Increase during Award

7. PI requests allocation increase during award period.

8a. HEC Project Mgmt. provide current capacity and available allocation data.

8b. Analyze capacity, recommend alloc. increase to HEC Project Mgmt. to expire with current award.

9. Within resource alloc. capacity & anticipated use? — yes / no

9b. <= 100k or 20% of award? — yes / no

9b. HEC Project Mgmt. authorizes project alloc. adjustment.

9c. HEC Funding Mgr. authorizes project alloc. adjustment.

10a. Notify Project User Services to adjust alloc.

10b. User Services notifies PI of increase.

4c. Notify Project User Services and e-Books of awards.

4d. e-Books notifies PIs.